

THE HOUSE OF THE GOOD SHEPHERD BED HOLD POLICY

All patients/residents will receive The House of The Good Shepherd's bed hold policies at the time of admission. All patients/residents and designated resident representatives will receive a copy of these policies at the time of transfer of a resident for hospitalization or therapeutic leave.

MEDICARE BED HOLD POLICY: Medicare Part A does not pay for bed hold for hospitalization. When a patient receiving sub-acute care is discharged to the hospital, the cost to hold the bed until the patient's return is the prevailing private pay per diem rate. A representative of the facility will contact the resident representative to determine if the bed is to be held. If bed hold is not elected, patient belongings must be removed from the room. The House of The Good Shepherd reserves the right to pack and store patient belongings in order to facilitate admission of a new patient to the room.

MEDICAID BED HOLD POLICY: When a resident covered under the Medicaid program is hospitalized or goes on therapeutic leave, the facility is required under state regulation to hold the resident's bed for a period of 10 days. The resident/resident representative may continue bed hold after the 10th day by paying the current Medicaid per diem rate. Resident representative will receive a bed hold letter that describes the necessary arrangements to pay for bed hold after the 10th day. Should the resident/resident representative choose not to hold the bed after the 10th day of absence, the resident maintains the right to be readmitted to the next available semi-private bed.

PRIVATE PAY BED HOLD POLICY: The House of The Good Shepherd will automatically hold a private-paying resident's bed when he/she is hospitalized or goes out on therapeutic leave. The regular private pay per diem rate will be charged for all bed holds. The resident/resident representative must notify the facility's business office if the bed is not to be held, and patient belongings must be immediately removed.

If a bed is not held the patient/resident will receive the next available bed.